

**PRISM Kickoff Meeting**  
**November 19-20, 2019**  
**The Bethesda Hotel**  
**Bethesda, MD**

## Agenda

### Meeting Purpose

Welcome the PRISM UG3 Demonstration Projects; provide introductions, an overview of the Collaboratory, and an understanding of the Core Working Groups; and discuss lessons learned from the Collaboratory.

DAY 1 NOVEMBER 19, 2019			
DURATION	AGENDA TOPIC	WHO	GOAL/DELIVERABLE
8:00 – 8:15 a.m.	<b>Welcome</b> <b>Opening Remarks</b>	<i>Helene Langevin</i> <i>Richard Hodes</i> <i>Lesley Curtis</i>	<i>Meeting goals and expectations</i>  <i>Introductions</i>
8:15 – 8:45 a.m.	<b>Introduction of the New Study Teams, NIH Program Staff, and Coordinating Center Core Work Groups</b>		
8:45 – 9:10 a.m.	<b>Overview of the NIH HCS Research Collaboratory Program</b>	<i>Cathy Meyers</i>	<i>Learn about the NIH HCS Research Collaboratory</i>  <i>Look at innovative thinking about embedded pragmatic clinical trials (ePCTs)</i>
9:10 – 9:35 a.m.	<b>HEAL Initiative Overview</b>	<i>Rebecca Baker</i>	<i>Learn more about the HEAL Initiative from leadership and how the new projects fit within the Collaboratory portfolio</i>
9:35 – 10:00 a.m.	<b>Overview of a HEAL Cooperative Agreement</b>	<i>Wendy Weber</i> <i>Laura Wandner</i>	<i>Discuss what it means to be part of the HEAL Initiative</i>  <i>Reinforce the idea of identifying and openly discussing issues and challenges with this community</i>  <i>Discussion on the common data set core questionnaires and the data repository</i>
10:00 – 10:15 a.m.	<b>Break</b>		

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<b>DURATION</b>	<b>AGENDA TOPIC</b>	<b>WHO</b>	<b>GOAL/DELIVERABLE</b>
10:15 – 11:00 a.m.	<b>Collaboratory Coordinating Center Overview and Goals</b>	<i>Adrian Hernandez</i>	<i>Overview of the Coordinating Center</i>  <i>How do projects work with the Coordinating Center?</i>  <i>Lessons learned</i>
11:00 – 11:30 a.m.	<b>CMS and the NIH Collaboratory</b>	<i>Joseph Chin</i>	<i>Global discussion about CMS' interest in data from real-world evidence such as PCTs</i>
11:30 – 12:00 p.m.	<b>ClinicalTrials.gov Registration and Reporting</b>	<i>Stacey Arnold</i>	<i>ClinicalTrials.gov update for ePCTs</i>
12:00 – 1:15 p.m.	<b>Lunch</b> Biostatistics Leadership Meeting: Woodmont <ul style="list-style-type: none"> <li>• Lesley Curtis, Patrick Heagerty, Liz Turner, David Murray, and Darcy Louzao</li> </ul>		
1:15 – 3:30 p.m.	<b>Discussion From New UG3 Demonstration Projects</b> <ul style="list-style-type: none"> <li>• 3 projects</li> </ul> <b>45 min each</b> <i>20-min overview/status</i> <i>25-min discussion with projects, leadership and core leaders</i>	<u><b>NOHARM</b></u> <i>Andrea Cheville</i> <i>Jon Tilburt</i>  <u><b>OPTIMUM</b></u> <i>Nataila Morone</i>  <u><b>FM TIPS</b></u> <i>Kathleen Sluka</i> <i>Leslie Crofford</i>	<i>Overview of the project followed by Q&amp;A</i> <ul style="list-style-type: none"> <li>• <i>Barriers scorecard</i></li> <li>• <i>Data sharing barriers</i></li> </ul> <i>Project abstracts and data sharing plans are in the ebinder</i>
3:30 – 4:00 p.m.	<b>Break</b>		
4:00 – 4:45 p.m.	<b>Discussion From New UG3 Demonstration Projects</b> <ul style="list-style-type: none"> <li>• 1 project</li> </ul> <b>45 min</b> <i>20-min overview/status</i> <i>25-min discussion with projects, leadership and core leaders</i>	<u><b>AcuOA</b></u> <i>Lynn DeBar</i> <i>Karen J Sherman</i>	<i>Overview of the project followed by Q&amp;A</i> <ul style="list-style-type: none"> <li>• <i>Barriers scorecard</i></li> <li>• <i>Data sharing barriers</i></li> </ul> <i>Project abstracts and data sharing plans are in the ebinder</i>

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**NOVEMBER 19, 2019**

DURATION	AGENDA TOPIC	WHO	GOAL/DELIVERABLE
4:45 – 5:45 p.m.	<b>Lessons Learned from Seasoned Collaboratory Demonstration Projects</b>	<p><b><u>Moderator</u></b> <i>Lesley Curtis</i></p> <p><b><u>In-Person</u></b> <i>Ted Melnick</i></p> <p><b><u>Virtual Panel</u></b> <i>Jerry Jarvik</i> <i>Vincent Mor</i> <i>Doug Zatzick</i> <i>Miguel Vazquez</i></p>	<p><i>Provide lessons learned during the UH2/UG3 and UH3 phases</i></p> <p><i>Tips for managing Year 1</i></p> <ul style="list-style-type: none"> <li>• <i>Core calls</i></li> <li>• <i>Balance delegating activities and being kept in the loop</i></li> <li>• <i>Managing deliverables &amp; milestones</i></li> <li>• <i>Administrative requirements</i></li> </ul> <p><b><i>*Includes time for Q&amp;A</i></b></p>
5:45 – 6:00 p.m.	<b>Closing Remarks</b>	<p><i>Helene Langevin</i> <i>Richard Hodes</i> <i>Lesley Curtis</i></p>	<p><i>Summarize Day 1</i></p>
6:15 – 8:30 p.m.	<b>Reception</b> <b>Location: <i>Wisconsin Room</i></b>		<p><i>Team-building activity</i> <i>Program highlight slides</i></p>

**DAY 2**  
**NOVEMBER 20, 2019**

<b>DURATION</b> 12:45	<b>AGENDA TOPIC</b>	<b>WHO</b>	<b>GOAL/DELIVERABLE</b>
8:00 – 8:20 a.m.	<b>Welcome</b> <b>Opening Remarks</b>	<i>Helene Langevin</i> <i>Richard Hodes</i> <i>Lesley Curtis</i>	<i>Meeting goals and expectations</i>  <i>Review from Day 1</i>
8:30 – 11:45 a.m.	<b>Breakout Sessions</b>  <b>25 min for discussion and 5 min for rotation</b>	<i>See breakout schedule</i>	<i>Core Leaders provide an introduction on the purpose and goal of the Core Group</i>  <i>Discuss generalizable knowledge created out of the Cores, how it can be used</i>  <i>One-on-one discussions with the new UG3 projects and the Collaboratory Core teams</i>  <i>Discuss engagement with UG3 PIs and identify areas of focus for the project</i>
11:45 – 12:45 p.m.	<b>Lunch</b>		
12:45 – 1:30 p.m.	<b>Debrief for Breakout Sessions</b>	<b><u>Moderator</u></b> <i>Adrian Hernandez</i>  <b><u>Panel</u></b> <i>Patrick Heagerty</i> <i>Leah Tuzzio</i> <i>Rachel Richesson</i> <i>Kevin Weinfurt</i> <i>Lesley Curtis</i>	<i>Provide high-level takeaways from the breakout sessions with the new UG3 projects</i>
1:30 – 1:45 p.m.	<b>Closing Remarks/Adjourn</b>	<i>Helene Langevin</i> <i>Richard Hodes</i> <i>Lesley Curtis</i>	<i>Summarize the meeting and any action items</i>